

CHECKLIST OF VISA REQUIREMENTS FOR 9(A) TEMPORARY VISITORS(FAMILY REUNIFICATION, PLEASURE, TOURISM OR BUSINESS)

(Please include this checklist sheet when submitting your application and mark the documents you have submitted)

APPLICANT'S NAME

and CONTACT DETAILS: _____

The Philippine Consulate will not proceed with the processing of an application unless all requirements are complied with. **The consular officer may require additional proof or documents from the applicant depending on circumstances of the application.** For any inquiries or clarification, please send an email to visa.frankfurtpcq@gmail.com

- **Items 1-5 of the basic requirements, plus the corresponding additional requirements must be sent initially via email for evaluation.**
- **Consulate's bank details will be provided after the evaluation process in order to transfer the corresponding visa fees.**
- **Certain nationals need longer evaluation process and require prior approval from the Department of Foreign Affairs (DFA).**
- **Applicants residing in any of the following federal states are advised to coordinate with Philippine Embassy in Berlin (<https://philippine-embassy.de>):**

BERLIN, BRANDENBURG, BREMEN, HAMBURG, MECKLENBURG-WESTERN POMMERANIA, NIEDERSACHSEN, SAXONY, SAXONY-ANHALT AND SCHLESWIG-HOLSTEIN

BASIC REQUIREMENTS
<input type="checkbox"/> 1. PRINTOUT OF SYSTEM GENERATED APPLICATION FORM DULY ACCOMPLISHED FROM THE PHILIPPINE VISA APPLICATION PORTAL (https://www.visa.gov.ph/)
<input type="checkbox"/> 2. ORIGINAL MACHINE-READABLE PASSPORT with a minimum validity of six (6) months beyond the intended stay in the Philippines and one (1) photocopy of passport's data page
<input type="checkbox"/> 3. PRINT OUT OF AIRLINE BOOKING OR ITINERARY OF TRAVEL showing dates of arrival and departure within the allowable days in the Philippines IMPORTANT: FLIGHT TICKET MAY BE FINALIZED ONLY UPON APPROVAL OF THE VISA
<input type="checkbox"/> 4. PROOF OF FINANCIAL CAPACITY (most recent bank statement and/or if employed, latest three (3) month payroll slip (<i>Lohnabrechnung</i>))
<input type="checkbox"/> 5. PROOF OF FULL VACCINATION FOR COVID 19 Printed copy of the most recent vaccination certification (copy of vaccination QR code is not accepted)
<input type="checkbox"/> 6. RETURN ENVELOPE Prepaid courier envelope or self-addressed envelope with 4,25 Euro postage stamps (<i>Einschreiben</i>)
ADDITIONAL REQUIREMENTS
A. For Other Foreign Nationals Residing in Germany
<input type="checkbox"/> GERMAN RESIDENCE PERMIT (<i>Aufenthaltstitel</i>) one (1) photocopy
B. For Business
<input type="checkbox"/> Notarized Invitation / Confirmation Letter addressed to the Head of Post from the inviting or sponsoring private entity containing the following: <ul style="list-style-type: none"> • Name of invitee with passport details • Purpose of the travel • Whether the invitee is being funded by the inviting or sponsoring private entity • Address in the Philippines where the invitee will be staying • Guarantee for the invitee's entry, stay and exit in the Philippines • Expected date/s of travel and length of stay in the Philippines • Name and contact details of the focal person from the inviting or sponsoring private entity
C. For Pleasure/Family Reunification (Visiting Family Members, Relatives and/or Friends)
<input type="checkbox"/> Notarized Invitation Letter addressed to the Head of Post from the inviting family members/relatives/friends containing the following: <ul style="list-style-type: none"> • Name of invitee with passport details • Purpose of the travel • Address in the Philippines where the invitee will be staying • Guarantee for the invitee's entry, stay and exit in the Philippines • Expected date/s of travel and length of stay in the Philippines • Name and contact details of the inviting family members/relatives/friends <input type="checkbox"/> Copy of passport/identification of the inviting family members/relatives/friends <input type="checkbox"/> Proof of filiation with the inviting family member (Birth Certificate or Marriage Certificate)
D. For Tourism
<input type="checkbox"/> Hotel Accommodations , if any