**VISA REQUIREMENTS FOR 9(A) TEMPORARY VISITORS**

**ACCORDING TO VISA TYPE**

**The Philippine Consulate General in Frankfurt will ONLY process COMPLETE visa requirements. The consular officer may require additional proof or documents from the applicant depending on circumstances of the application.** For any inquiries or clarification, please send an email to **visa.frankfurtpcg@gmail.com** or dial **+49 69 870066900**.

**Procedure:**

* **Visa applicant** should initially **submit** to the Consulate, **via email,** scanned copies of the basic requirements plus the corresponding additional documents depending on the visa type applied **for the Consulate’s evaluation**.
* Once **the Consulate finds the emailed documents to be in order**, the **Visa applicant** will be duly informed and required to:
	+ **Submit** the original documentary requirements to the Consulate either **by mail OR in person (with approved appointment)**.
	+ **Pay** the corresponding visa **fees**:
		- For **mailed-in applications** – The Consulate’s bank details are available on the website. The **bank transfer** should be made prior to the mailing of the documents and a copy of the proof of payment included in the mail packet.
		- For **in-person submission** - **Cash payment** will be accepted by the Cashier at the Consular Area.

**Further information:**

* Applications of **VISA REQUIRED NATIONALS** and of **THOSE APPLYING FOR A MULTIPLE ENTRY VISA** will entail a longer evaluation process and require prior approval from the Department of Foreign Affairs (DFA).
* Approved visa applications may be released either by:
	+ Mail – inclusion of a self-addressed envelope with the appropriate postage stamps upon submission of the visa requirements; or
	+ Personal pick up – applicants may request to be notified by the Consulate either by email or by phone when their visas are ready.
* Applicants with approved visas must still comply with the entry, testing and quarantine protocols pursuant to the existing IATF resolutions.
* Applicants residing in any of the following federal states are advised to coordinate with Philippine Embassy in Berlin (<http://philippine-embassy.de/>): **BERLIN, BRANDENBURG, HAMBURG, BREMEN, SAXONY, LOWER SAXONY, SAXONY-ANHALT, SCHLESWIG-HOLSTEIN, AND MECKLENBURG-VORPOMMEN**.

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| **BASIC REQUIREMENTS** |
| [ ]  1. **COMPLETED APPLICATION USING THE ONLINE VISA APPLICATION SYSTEM (OVAS)**  (<https://www.visa.gov.ph/>)  |
| [ ]  2. **MACHINE-READABLE PASSPORT** with a minimum validity of six (6) months beyond the intended stay in the Philippines and one (1) photocopy of passport’s data page  |
| [ ]  3. **AIRLINE BOOKING** or **ITINERARY OF TRAVEL** showing dates of arrival and departure within the allowable days in the Philippines ***IMPORTANT: FLIGHT TICKET MAY BE FINALIZED ONLY UPON APPROVAL OF THE VISA***  |
| [ ]  4. **GERMAN IDENTIFICATION CARD (Personalausweis)** or **GERMAN RESIDENCE PERMIT (Aufenhaltstitel)** for other foreign nationals residing in Germany  |
| [ ]  5. **PROOF OF FULL VACCINATION FOR COVID 19** Printed copy of the **EU COVID Digital Certificate** (copy of vaccination QR code is not accepted)  |
| **ADDITIONAL REQUIREMENTS** |
| **I. 9(a-1) Visa for Business Visitors**  |
| **(Business Owners)*** **Duly Notarized Invitation Letter** from a Philippine government / private entity or endorsement from a chamber of commerce (recognized by the host government) in the country where the business is located. Letter must be addressed to the Head of Post containing the following details:
* **Proof of business operations / income**
	+ Business permit / license or registration
	+ Bank statement of the last three (3) months or tax payments
* **Hotel accommodation or proof of lodging**

**(For Employees)** * **Employment Certificate with remuneration or notarized letter of guarantee** from the company / sponsor
* **Duly Notarized invitation letter** from a Philippine government / private entity
* **Endorsement letter** from the applicant’s company
* **Hotel accommodation or proof of lodging**
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| **II. 9(a-2) Visa for Tourism or Leisure Visitors** |
| * **Proof of financial capacity** (any of the following):
	+ Latest bank statement
	+ Payroll slip (Lohnabrechnung) for the preceding three (3) months
	+ Employment certificate with remuneration
	+ Proof of business income
	+ Pension statement of the preceding three (3) months (for retirees)
	+ Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
* **Hotel accommodation or proof of lodging**
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| **III. 9(a-3) Visa for Medical Treatment Visitors** |
| * **Acceptance letter or confirmation of treatment or appointment** from a Philippine medical or wellness institution
* **Proof of medical condition (with English translation)**, such as medical abstract from the sending medical or wellness institution
* **Proof of financial means** (any of the following):
	+ Latest bank statement
	+ Payroll slip (Lohnabrechnung) for the preceding three (3) months or employment certificate with remuneration (for employees)
	+ Pension statement for the preceding three (3) months (for retirees)
	+ Receipt/confirmation of advance payment or deposit made for the treatment
	+ Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
* **Health insurance policy** (if any)
* **Hotel accommodations or proof of lodging**
* **For the escort:**
	+ Notarized letter from the sending medical or wellness institution assigning the foreign national to escort the patient
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| **IV. 9(a-4) Visa for Yachtsmen/Sailors (Aliens on Board Privately-Owned Yachts and Sailboats)** |
| * **Notarized letter from the owner/captain indicating the following:**
	+ Port or area of entry
	+ Date of entry and period of stay
	+ List of crew and passengers
	+ Particulars of the vessel
		- Type
		- Name
		- Registration
		- Call sign
* **Boat insurance policy**
* **Cargo manifest**
* **Character reference/shipping agent in the Philippines** (if any)
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| **V. 9(a-5) Visa for Filmmaking Visitors** |
| * **Notarized letter request addressed to the International Press Center**
* **Background of film outfit**
* **Curriculum Vitae of the filmmaker including a shortlist of work credits**
* **Synopsis/storyline of the film**
* **Itinerary of activities**
* **List of members of the crew with designations (if any)**
* **Employment certificate or contract from the film outfit**
* **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
* **Hotel accommodations or proof of lodging**
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| **VI. 9(a-6) Visa for Journalism Visitors** |
| * **Notarized letter request addressed to the International Press Center**
* **Background of media organization, or of contracting media organization (for freelance journalists)**
* **Curriculum Vitae of newsman/journalist, including a shortlist of work credits Reference/s: FSC NO. 2022-012; DO 2021-02**
* **Copy of one published article/work of journalist**
* **Synopsis/storyline/purpose of the news**
* **Itinerary of activities**
* **List of members of the crew with designations (if any)**
* **Employment certificate or contract from the media company**
* **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
* **Hotel accommodations or proof of lodging**
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| **VII. 9(a-7) Visa for Athletic and Preforming Arts Visitors** |
| * **Notarized letter request from the applicant’s team, group, or organization**
* **Invitation letter from the organizers of the event**
* **Endorsement letter from Philippine Sports Commission, Philippine Olympic Committee, Games and Amusement Board, or a national sporting association duly recognized by the PSC/POC/GAB (for athletes)**
* **Endorsement letter from the Local Government Unit where the venue of the event is located (for performers)**
* **Contract or agreement with the organizer, including promotional materials**
* **Itinerary of activities**
* **Proof of financial means or letter of guarantee from the sponsor**
* **List of members of the crew with designations (if any)**
* **Employment certificate of members (if applicable)**
* **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
* **Hotel accommodations or proof of lodging**
* **For Minors (additional requirement)**
* **Notarized letter of permission from parents/legal guardian**
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| **VIII. 9(a-8) Visa for Visitors with Other Purposes** |
| * **Proof of financial capacity** (any of the following):
	+ Latest bank statement
	+ Payroll slip (Lohnabrechnung) for the preceding three (3) months
	+ Employment certificate with remuneration
	+ Proof of business income
	+ Pension statement of the preceding three (3) months (for retirees)
	+ Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
* **Documents relative to the purpose of visit**
* **Hotel accommodations or proof of lodging**
* **For minors not travelling with parents/guardian (additional requirement):**
	+ **Notarized letter of permission from parents/legal guardian**
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