



## REQUEST FOR QUOTATION/PROPOSAL

The Philippine Consulate General in Frankfurt, Germany, as authorized under the FY 2026 Car Refleeting Program of the Department, intends to secure the services of a qualified company/service provider which can provide the **procurement of one (1) brand new official vehicle - sedan for the official use of the Consulate.**

Interested suppliers/service providers are invited to submit their quotations/proposals **on or before Wednesday, 22 April 2026.** Quotations/Proposals may be submitted in person at the Consulate's address or through email at [frankfurt.pcg@dfa.gov.ph](mailto:frankfurt.pcg@dfa.gov.ph), copy furnished the Bids and Awards Committee Secretariat at [bacsec.frankfurtpcg@gmail.com](mailto:bacsec.frankfurtpcg@gmail.com)

The quotation/proposal shall include the cost of the motor vehicle in Euro, inclusive of taxes and other lawful charges, as well as the payment terms, among others.

The Terms of Reference is attached showing a more detailed description of the project, as well as a Statement of Compliance, which interested bidders should submit together with the price quotation.

The Consulate reserves the right to accept or reject any quotation quotations/proposals at any time prior to contract award without incurring any liability to the affected supplier/suppliers.

For inquiries and clarification, please send an email to the Consulate's official email address, attention to the Bids and Awards Committee Secretariat.

(signed)

**CECILLE JOYCE Y. LAO**

Consul and Chairperson, Bids and Awards Committee (BAC)  
Philippine Consulate General, Frankfurt, Germany

16 April 2026



## TERMS OF REFERENCE

The Philippine Consulate General in Frankfurt, Germany, intends to secure the services of a qualified company/service provider which can provide the **procurement of one (1) brand new official vehicle - sedan for the official use of the Consulate.**

### I. Description

It is the government's priority to provide safety and ease of travel while providing a decent mode of transport for the Head of Post, Post officials and personnel, as well as for visiting government officials and official guests. As authorized under the Car Refleeting Program of the Department for FY 2026, the Philippine Consulate General in Frankfurt (the Consulate General) intends to procure one (1) brand new official vehicle - sedan for its official use.

### II. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) for the project shall not exceed **PhP 7,014,000.00 or approximately EUR 101,161.46.**

### III. Deliverables

The Company/Service Provider shall be a qualified company/service provider that is capable of provision and full delivery by **fourth quarter of 2026 of one (1) brand new unit of official vehicle - sedan**, which complies with the attached schedule of technical specifications/preferences.

### IV. Qualification of the Company/Service Provider

The company/service provider must be an authorized franchise dealer of the vehicle being sold. Proof of such authorization shall be submitted to the Consulate General.

The Service Center of the company/service provider must be within or near Frankfurt am Main where the Consulate General is located.

### V. Responsibility of the Company/Service Provider

Delivery of the motor vehicle shall be made within twenty (20) days from receipt of the Notice to Proceed, or as agreed under the Contract.

When the supplier fails to satisfactorily deliver goods under the contract within the specific delivery schedule, inclusive of duly granted time extensions, if any, the company/service provider shall be liable for damages for the delays and shall pay the Consulate liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the vehicle scheduled for delivery for every day of delay until the vehicle is finally delivered and accepted by the Consulate.

### VI. Responsibility of the Consulate General

The Consulate General shall issue the Notice of Award and Notice to Proceed to the winning bidder.



**VII. Pricing**

The cost of the product/service shall be quoted in Euro, inclusive of all taxes and other lawful charges (including delivery, as applicable).

**VIII. Evaluation Process**

The Project shall be awarded to the lowest priced, acceptable, and responsive quotation/offer.

The Consulate General reserves the right to accept or reject any quotation, to annul the proposal process, and to reject all quotations/proposals at any time prior to contract award without thereby incurring any liability to the affected supplier/suppliers.

**IX. Terms of Payment**

Payment shall be made after complete delivery and inspection of the materials and work and upon receipt of the invoice by the Finance Section of the Consulate General, or as agreed under the contract.

The winning company/service provider shall issue a corresponding official receipt and a Statement of Account to confirm that the payment issued by the Consulate General has been successfully received and reflected in the company/service provider's bank account.

**X. Dispute Resolution**

Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application.

Any amendment or additional terms and conditions to the Contract must be in writing signed and acknowledged by the Parties.

Conformé:

[Signature/s] \_\_\_\_\_

[Name of Bidder's Authorized Representative/s] \_\_\_\_\_

[Position] \_\_\_\_\_

[Date] \_\_\_\_\_



**PROCUREMENT OF ONE (1) BRAND NEW OFFICIAL VEHICLE - SEDAN, FOR OFFICIAL USE OF THE  
PHILIPPINE CONSULATE GENERAL IN FRANKFURT**

**TECHNICAL SPECIFICATIONS**

Bidders must state whether they are “Compliant” or “Not Compliant” in the column “Bidder’s Statement of Compliance” in each of the individual technical parameter.

Specification / Equipment / Feature	Statement of Compliance	
	Compliant	Non-compliant
Brand new		
Left-hand drive		
Automatic transmission		
Engine displacement: 2989 cc		
Six-cylinder		
Fuel-type: Diesel		
Euro 6 emission standards		
Vehicle color: obsidian black metallic		
Vehicle seating capacity: 5		
Light alloy wheels, 19"		
Length: 5.304 m		
Four (4)-door		
Power doors with soft closing feature		
All-wheel drive (AWD)		
Leather, black, interior upholstery		
Active brake assist		
Built-in navigation system with augmented reality		
Automatic climate control system with adjustable temperature		
AI-powered control and high-resolution display system (e.g., for navigation, phone, car settings, infotainment and multimedia system) with touchscreen and voice command		
Seat heating controls		
Electrically adjustable driver's and front passenger's seats		
Attention assist and other safety systems (e.g., speed limit and blind spot monitoring, lane departure warning, cross traffic alert system, parking assist with 360-degree camera, emergency stop function)		
Anti-theft alarm system		



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
Generalkonsulat der Republik der Philippinen, Frankfurt



Tire pressure control system		
Multifunctional leather steering wheel		
Wireless charging system for mobile devices		
Smartphone integration package		
Velour floor mats		
Ambient lighting		
Comfort features for rear passengers, including sun protection for rear door windows and windshield, and rear seats with massage function		
Keyless entry		
Automatic deactivation of airbags		
Curtain airbags (for both front and rear passengers)		
Two-year warranty of vehicle after initial registration		
24/7 access to emergency call system		
Pennant staff on the right side of the vehicle (installation and accessory)		
Underguard		
Windshield cleaning system with integrated washer nozzles into wiper blades		
Sliding sunroof		

**Note:**

Bidder must state compliance to each of the provisions in the Terms of Reference and/or Technical Specifications. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and in behalf of the partners to the joint venture.

Conformé:

[Signature/s] \_\_\_\_\_

[Name of Bidder's Authorized Representative/s] \_\_\_\_\_

[Position] \_\_\_\_\_

[Date] \_\_\_\_\_