



REQUEST FOR QUOTATION/PROPOSAL

The Philippine Consulate General in Frankfurt, Germany intends to apply the sum of Euros Nine Hundred (EUR 900.00) as the Approved Budget for the Contract (ABC) for the Consulate's procurement of Filipino-inspired refreshments which will be served during a cooking demonstration event to be co-hosted by the PCG on **Saturday, 25 April 2026** at 14:00-16:30 at the **LOFT bhvtl** in Frankfurt (*see attached Terms of Reference for further information*).

Quotations/Proposals received in excess of the ABC shall be automatically rejected.

Interested suppliers/service providers are invited to submit their quotations/proposals **on or before Friday, 17 April 2026**. A Price Quotation Form is attached which may be used for the submission of the quotations/proposals.

Quotations/Proposals may be submitted in person at the Consulate's address or through email at frankfurt.pcg@dfa.gov.ph.

The proposed procurement shall be awarded to the lowest priced, acceptable, and most responsive quotation/offer.

The Consulate reserves the right to accept or reject any quotation quotations/proposals at any time prior to contract award without incurring any liability to the affected supplier/suppliers.

For inquiries and clarification, please send an email to Consulate's official email address, attention to the Bids and Awards Committee Secretariat.

(signed)

RAISA A. MABAYO

Consul / End-User Representative
Philippine Consulate General, Frankfurt, Germany

13 April 2026



TERMS OF REFERENCE

The Philippine Consulate General in Frankfurt, Germany intends to secure the services of a qualified supplier/service provider which can provide Filipino-inspired refreshments which will be served during a cooking demonstration event to be co-hosted by the PCG on **Saturday, 25 April 2026** at 14:00-16:30 at the **LOFT bhvtl** in Frankfurt.

I. Description

Procurement of Filipino-inspired refreshments to be served during a cooking demonstration event to be co-hosted by the Consulate on **Saturday, 25 April 2026** at **14:00-16:30** at the **LOFT bhvtl, Kaiserstrasse 55, 60329 Frankfurt am Main**

II. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) for the project shall not exceed **Nine Hundred Euros (EUR 900.00)**.

III. Deliverables

The supplier/service provider shall be capable of providing refreshments for the above-named event, with the following specifications:

A. Preferred Menu (good for 60 pax)

- Menu should feature cocktail-style food and/or beverages that will promote Philippine cuisine and/or Philippine ingredients
 - Menu should include 5-6 variants with sweet and savory options
- Note: Food preparation at the venue will **not** be possible due to limited kitchen space.*

B. The proposed menu and options should be submitted to the Consulate together with the price quotation/offer no later than **Friday, 17 April 2026**.

C. Food should be delivered or brought to the venue at least one or two hours prior to the event.

IV. Pricing

The cost of the product/service shall be quoted in Euro, **inclusive** of all taxes and other lawful charges (including delivery, if any).

V. Evaluation Process

The Project shall be awarded to the lowest priced, acceptable, and responsive quotation/offer.

The Consulate reserves the right to accept or reject any quotation quotations/proposals at any time prior to contract award without incurring any liability to the affected supplier/suppliers.



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
Generalkonsulat der Republik der Philippinen, Frankfurt



VI. Terms of Payment

Payment shall be made after complete delivery and inspection of the items and upon receipt of the invoice by the Finance Section of the Consulate or as may be agreed between the Consulate and the supplier/service provider.

PRICE QUOTATION FORM

[DATE]

PHILIPPINE CONSULATE GENERAL

WestendCarree, Grüneburgweg 16-18 1st Floor
60322 Frankfurt Am Main, Germany

Sir/Madam,

After having carefully read and accepted the general conditions, I/We quote on the item/s at price/s noted below (in the Request for Quotation), hereunder is our quotation/s for the item/s as follows:

Quantity	Unit	Particulars	Unit Price (EUR)	Total Price (EUR)
1 Lot		Procurement of Filipino-inspired refreshments to be served during a cooking demonstration event to be co-hosted by the Consulate on Saturday, 25 April 2026 at 14:00-16:30 at the LOFT bhvtl, Kaiserstrasse 55, 60329 Frankfurt am Main <i>(good for 60 pax)</i>		

(Amount in words)

The above-quoted prices are inclusive of all costs, including all taxes and other lawful charges (including delivery), and I/We undertake to perform said service at the **LOFT bhvtl, Kaiserstrasse 55, 60329 Frankfurt am Main.**

Very truly yours,

Name of Company/Supplier/Service Provider

Printed Name and Signature

Contact details