



REQUEST FOR QUOTATION/PROPOSAL

The Philippine Consulate General in Frankfurt, Germany invites qualified companies/service providers to submit service/price quotations for the procurement of four (4) sets of customized arch flags for the Consulate's official use.

Name of Project	:	Procurement of four (4) sets of customized half-arch flags
Location	:	Philippine Consulate General WestendCarree, Grüneburgweg 16-18 1st Floor, 60322 Frankfurt Am Main, Germany
Specifications	:	Please see attached Annex A
Approved Budget	:	Two Thousand Five Hundred Euros (EUR 2,500.00)

Interested qualified companies/service providers may submit their quotation using the attached Price Quotation Form, together with their proposed agreement/contract, if any, no later than **Tuesday, 02 June 2026**, through the Consulate's office address or through email at frankfurt.pcg@dfa.gov.ph. The quotation/proposal shall indicate the price in Euro, inclusive of taxes and other lawful charges, and the payment terms, among others.

Attached as "Annex A" is a more detailed description of the request, including the Approved Budget for the proposed procurement, for reference.

Quotations/Proposals received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

The proposed procurement shall be awarded to the lowest priced, acceptable, and most responsive quotation/offer.

The Consulate reserves the right to accept or reject any quotation, to annul the proposal process, and to reject all quotations/proposals at any time prior to contract award without thereby incurring any liability to the affected supplier/suppliers.

For inquiries, please send an email to Consulate's official email address, attention to the Bids and Awards Committee Secretariat.

(signed)

RAISA A. MABAYO

Consul / End-User Representative

Philippine Consulate General, Frankfurt, Germany

28 May 2026



ANNEX A

- A. **Project description.** The Philippine Consulate General in Frankfurt, Germany, in line with its promotion of ube in Germany, intends to procure four (4) sets of customized arch flags for its official use during the Ube Fiesta on 20-21 June 2026 in Cologne, Germany.
- B. **Approved Budget for the Contract.** The total contract amount shall not exceed Two Thousand Five Hundred Euros (EUR 2,500.00), inclusive of VAT and other lawful charges, payable subject to existing accounting and auditing rules and regulations.
- C. **Pricing.** The cost of the products and/or services shall be quoted in Euro, inclusive of all taxes and other lawful charges (e.g., shipping costs).
- D. **Qualifications of the company/service provider.** The company/service provider shall be a duly registered and a bona fide business engaged in customized arch flags printing.
- E. **Deliverables.** The company/supplier shall be a qualified company/service provider that is capable of providing the items below for the Consulate's official use, with the following specifications:

Quantity	Four (4) sets, inclusive of flag, frame, base and carrying bag, plus 2 additional bases (for extra weight) per set
Dimensions	3 meters high, 4 meters wide
Shape	Half-arch
Border color	White
Design	See attached (front only printing)

The target delivery date to the Consulate of the above items is 15 June 2026.

- F. **Evaluation Process.** The project shall be awarded to the company/service provider that will submit the lowest quotation or the most responsive quotation/offer.

The Consulate reserves the right to accept or reject any quotation quotations/proposals at any time prior to contract award without incurring any liability to the affected supplier/suppliers.

- G. **Terms of Payment.** Payment shall be made via online bank transfer and all applicable charges, if any, shall be borne by the company/service provider, or as may be agreed between the company/service provider and the Consulate.

Payment shall be made after complete delivery and inspection of the goods and upon receipt of the invoice by the Finance Section of the Consulate, or as may be agreed between the company/service provider and the Consulate.



PRICE QUOTATION FORM

[DATE]

PHILIPPINE CONSULATE GENERAL

WestendCarree, Grüneburgweg 16-18 1st Floor
60322 Frankfurt Am Main, Germany

Sir/Madam,

After having carefully read and accepted the general conditions, I/We quote on the item/s at price/s noted below (in the Request for Quotation), hereunder is our quotation/s for the item/s as follows:

Quantity	Unit	Particulars	Unit Price (EUR)	Total Price (EUR)
1 Lot		Customized half-arch flags set, with printing of Ube Fiesta design; dimensions - 3 meters high, 4 meters wide; with Ube Fiesta design front side printing; inclusive of flag, frame, base (black water tank) and carrying bag, plus 2 additional bases (for extra weight) per set		

(Amount in words)

The above-quoted prices are inclusive of all costs, including all taxes and other lawful charges (including delivery), and I/We undertake to perform said service at the

Very truly yours,

Name of Company/Supplier/Service Provider

Printed Name and Signature

Contact details